Name_____ Date_____

Explanatory Text Portfolio Rubric

Directions: Use the rubric below as a guide for writing and revising your explanatory text.

Criteria (Weight)	Excellent (4)	Good (3)	Fair (2)	Poor (1)	Points Awarded
Introduction	The introduction **clearly** introduces the topic and **creatively** draws the reader's attention, letting them know what to expect.	The introduction introduces the topic and draws the reader's attention, letting them know what to expect.	The introduction hints at the topic and lets the reader know some of what to expect.	The introduction does not introduce the topic, interest readers, or let the reader know what to expect.	
Organization of Ideas	The ideas are **well** organized. The ideas are connected with linking words and phrases.	The ideas are organized. The ideas are mostly connected with linking words and phrases.	Some of the information does not appear in the appropriate section. Few linking words and phrases connect the ideas.	Few ideas are included, and the organization is unclear. Few to no linking words and phrases are used.	
Ideas, Facts, Definitions, Conclusion	**Relevant** ideas are provided throughout. **Relevant** facts and definitions support the ideas. The conclusion restates and wraps up the ideas and leaves the reader with a **clear** final thought.	Ideas are provided throughout. Facts and definitions support the ideas. The conclusion restates and wraps up the ideas and leaves the reader with a final thought.	Some ideas are provided. Some facts and definitions support the ideas. The conclusion restates and wraps up some of the ideas or gives an unclear final thought.	Little to no relevant ideas are given. Few or no facts or definitions support the ideas. The conclusion does not restate or wrap up the ideas or give a final thought.	

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Criteria (Weight)	Excellent (4)	Good (3)	Fair (2)	Poor (1)	Points Awarded
Grammar, Punctuation, Capitalization, and Spelling	Grammar, punctuation, capitalization, and spelling are correct.	Grammar, punctuation, capitalization, and spelling are **mostly** correct.	There are a number of errors in grammar, punctuation, capitalization, and spelling.	There are extensive errors in grammar, punctuation, capitalization, and spelling. The errors make the writing hard to understand.	
Publishing and Presenting	A title, subheadings, title page, and visual elements provide **appropriate** support. Writing is **skillfully** published in a format that is **clear** and **understandable** to readers. The writer presents their published work in an **engaging** and	A title, subheadings, title page, and at least one visual element provide adequate support. Writing is published in a format that is mostly clear and understandable to readers. The writer presents their published work in an informative manner.	Writing is missing at least one formatting element. Any visual element included does not fully support ideas. Writing is published in a format that is sometimes unclear and hard for readers to understand. The writer's presentation is at times unsure or	Most formatting elements are missing. No visual element has been added. Writing is published in a format that is unclear and hard to understand. The writer does not complete their presentation or does so in a way that is difficult to interpret.	

	informative manner.		hard to understand.		

0 points: No evidence of ability to demonstrate targeted skill.

Total points: **/20**

Comments